

## How to Book

To book onto an art course please complete the Nature in Art course booking form on the next page.

**A non-refundable deposit of £20 is required to secure your place on your chosen course.**

Payments can be made by;

- cheque, payable to Nature in Art,
- BACS (phone 01452 733947 for more details),
- or pop into the museum to pay at the desk.

**Please read the terms and condition, located on the next page before completing and sending in your booking form.**

Full payment for your chosen course must be received at least four weeks prior to the start date. ***Please note: if payment is not received within the time specified your place may be offered to another applicant.***

Please return the booking form to the address below with either your deposit or payment in full.

### **Anoushka Duroe-Richards**

Nature in Art,  
Wallsworth Hall,  
Twigworth,  
Gloucestershire,  
GL2 9PA

## Terms and Conditions

In the event that you need to cancel your place on a course at Nature in Art the following applies;

**Cancellation more than 14 days before the course date;** loss of your £20 non-refundable deposit, the remaining balance will be refunded to you or transferred to another course (subject to availability).

**Cancellation less than 14 days before the course date;** loss of the full payment. You may transfer onto another course of your choice (subject to availability) at the time of cancellation.

Nature in Art reserves the right to cancel a course if there are insufficient bookings. Please take this into account if booking accommodation. You will be notified by telephone if a course is cancelled and you will be issued a full refund.

# 2016 Art Course Booking Form

**Name:** .....

**Address:** .....

**Postcode:** .....

**Contact Number:** .....

**Email address:** .....

**Where did you hear about our art course programme?**

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Please tick this box if you would not like to receive email updates from Nature in Art regarding forthcoming exhibitions, events and art courses:

An art course confirmation pack, confirming the details of your course will be sent via email within 10 working days of us receiving your booking form. If you do not receive this email please contact us on 01452 733947. *If you do not have an email address this information will be sent to you through the post.*

**I would like to book onto the following course(s):**

Course Title & Date	Participants Name	Are you a member? (Please circle)	I enclose a deposit/ full payment* (Please circle)
		Yes	Deposit
		No	Full
		Yes	Deposit
		No	Full
		Yes	Deposit
		No	Full

*\*Full payment is required if booking is made less than four weeks before the course start date*

**Is this a gift?** If so please specify the date when we can contact the participant

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**Signed:** ..... **Date:** .....

<i>For office use only</i> <input type="checkbox"/> paid deposit <input type="checkbox"/> paid in full <input type="checkbox"/> confirmation sent <input type="checkbox"/> payment taken by:
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