

# Nature in Art

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## Course and tutor details application form 2018

**Tutors Name:**

**Tutors Contact details: Tel:**

**Email:**

**Please circle your preferred course length:**

One day / Two day / Either / Other

**Your preferred course date/s (specific or preferred month):**

**Week days or weekend:**

*Please note all courses at Nature in Art begin each day at 10.00am and finish at 5pm, this is inclusive of a lunch and a mid afternoon coffee break. Morning coffee will be served on both days at 10am in the coffee shop. It is important that all course tutors and participants have left the premises at the latest of 5.30pm each day.*

**Your Tutors fee per day (2017 average fee was £160):**

Maximum number of participants will be 12 (Please let us know the maximum participants you can accommodate if less than 12). Although the course booking form states that places must be paid for in full 4 weeks before the course, we often receive enquiries and bookings after this time. **Nature in Art may have to cancel a course if we receive insufficient bookings for it to go ahead.** We need to have enough participants to pay for your fees, lunch and accommodation, if required.

We will notify you a couple of weeks before the course is due to run to let you know how many participants are booked onto your course. We will let you know at least one week before the course is due to run whether we have to postpone or cancel the course.

**Do you require accommodation during the course (at our expense)?**

If 'yes' please specify if this includes the night before and/or the night of your course (two day courses only);

**Do you require time to set up before your course begins?**

If 'yes', which of the following times would you prefer (subject to centre availability)?

Day before / Morning of

**This course is suitable for (Please highlight all that apply):**

Absolute Beginners

Beginners

Improvers

Advanced

**Course Title:**

**Course description (100-150 words):** Please provide a course description below of what will be covered during the course. Please also include your website address if you have one. (This information will be used to promote and advertise your course).

**About the tutor (100 words):** Please provide us with a few lines about you as the tutor in the space below. (This information will be used to promote and advertise your course).

**Materials**

**Please provide a list of materials below that participants will need to bring with them (extensive lists can deter people from booking onto the course);**  
*Please include retailers/websites to direct potential participants to course materials*

**OR**

**Alternatively, for tutors providing ALL course materials (this has proven to be most effective);** I, the tutor will provide the required materials for course participants. The cost per person will be £ which will be paid to me by the participants on the day of the course.

We would also like to put some images of the type of work that will be produced during the course, or examples of your own, in the course information to give participants an idea of what can be achieved during the course. **Please send at least one image via email along with your completed form to [marketing@natureinart.org.uk](mailto:marketing@natureinart.org.uk)**

**We need to receive your fully completed application form, accompanied by at least one image by Sunday 26<sup>th</sup> November to meet our advertising deadlines. Thank you!**

**We look forward to hearing from you soon!**